

## Biometric Screenings

- Secure biometric screening vendor
  - Announce biometric screening event to employees
  - Host biometric screening event
  - Complete biometric screening follow up
- 2 months in advance of event
  - At program launch
  - 1st quarter
  - 3-4 weeks post screening

## Strategic Incentive Plan

- Create strategic incentive plan
  - Announce incentive plan to employees
  - Connect with those who have not met goals
  - Run final incentive report
- 2 months in advance of launch
  - At program launch
  - Ongoing
  - Day after deadline

## Communications to Employees

- New log in instructions to employees
  - Expectations of employees
  - Email reminder to complete all activities
  - Face-to-face reminders to complete all activities
  - Email reminders to complete all activities
- At program launch
  - At program launch
  - 2 months from deadline
  - 1 month from deadline
  - 1/day last 2 weeks

## Other Ideas for Success

- Use resource posters to communicate steps to health
- Send out regular communications about hitting incentive goals
- Send out communications about how close you are to your company goal
- Make computers readily available and communicate this to employees
- Meet one on one with those who have not met their goals close to deadlines